

Forward Plan

March - June 2013

Ian Hudspeth

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 1 February 2013



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Culture (Democratic Services), Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Culture (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

CABINET MEMBER: CHILDREN & THE VOLUNTARY SECTOR

KEY DECISIONS

NIL

NON-KEY DECISIONS

Chill Out Fund 2012/13 - February 2013

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Children & the Voluntary Sector, 4 February 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2012/167

Young People's Well Being Group

To agree membership and terms of reference.

Decision Maker and Target Date: **Cabinet Member for Children & the Voluntary Sector, 4 February 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Tan Lea, Intervention Manager, Central (Youth Lead) Education & Early Intervention Service Tel: (01865) 815902 Ref: 2012/193

Chill Out Fund 2012/13 - March 2013

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Children & the Voluntary Sector, 11 March 2013**

Key Decision: No –

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2012/168

Progress Report on CLA and Leaving Care

To note progress and issues in relation to the Children and Young People in the Council's care.

Decision Maker and Target Date: **Cabinet, 21 May 2013**

Key Decision: No

Exempt Information: None

Consultations: Children in Care, Council and Corporate Parenting Panel

Report By: Director for Children's Services

Contact: Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323098
Ref: 2012/170

CABINET MEMBER: EDUCATION

KEY DECISIONS

Statutory Notice: Proposal to Expand Windmill Primary School, Oxford

If objections are received, a final decision is sought on the proposal to expand the school to 3 form entry.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: Yes – Capital Expenditure >£1m

Exempt Information: None

Consultations: Stage Two Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445
Ref: 2012/178

Stage Two Statutory Notice Proposal to Alter the Lower Age Range at St Gregory the Great Catholic School, Oxford

A final decision is sought on the proposal by the Governing Body of St Gregory the Great Catholic School on its proposal to alter the lower age range of the school to become an all-age school with an age range of 3-18 from September 2013.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: Yes – Capital Expenditure >£1m

Exempt Information: None

Consultations: Stage Two Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/183

NON-KEY DECISIONS

Bampton CE Primary School

To seek approval to publish a Statutory Notice to alter lower age range to create an Foundation Stage Unit.

Decision Maker and Target Date: **Cabinet Member for Education, 4 February 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617

Ref: 2012/157

Proposal to Alter the Lower Age Range at Five Acres Primary School, John Hampden Primary School and West Kidlington Primary School

If objections are received, a decision on whether to proceed to publish a statutory notice to alter the lower age range at the primary schools in order for the attached nursery schools to become part of the primary schools' provision.

Decision Maker and Target Date: **Cabinet, 26 February 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/156

Longworth Primary School

To seek approval to publish a Statutory Notice to alter the lower age range to create a Foundation Stage Unit.

Decision Maker and Target Date: **Cabinet Member for Education, 11 March 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617 Ref: 2012/158

Statutory Notice: Proposal to Expand Five Acres Primary School, Ambrosden

If no objections are received, a final decision is sought on the proposal to expand the school to 2 form entry.

Decision Maker and Target Date: **Cabinet Member for Education, 11 March 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage Two Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445 Ref: 2012/175

Statutory Notice: Proposal to Expand Five Acres Primary School, Ambrosden

If objections are received, a final decision is sought on the proposal to expand the school to 2 form entry.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage Two Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445 Ref: 2012/176

Stage Two Statutory Notice Proposal for Change of Category for Bletchingdon Parochial CE Primary School

A final decision is sought on the proposal by the Governing Body of Bletchingdon Parochial CE Primary School on their proposal to change the category of the school from Voluntary Controlled to Voluntary Aided.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage Two Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/184

Stage One Public Consultation on Proposed Expansion of St Joseph's Catholic Primary School, Oxford

If objections are received, a decision is sought on whether to support the Governing Body in its desire to publish a statutory notice in relation to expanding St Joseph's Catholic Primary School to 2 form entry from September 2014.

Decision Maker and Target Date: **Cabinet, 16 April 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage One public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/180

Stage One Public Consultation on Proposed Expansion of Wolvercote Primary School, Oxford

If objections are received, a decision is sought on whether to publish a statutory notice in relation to expanding Wolvercote Primary School to 1.5 form entry from September 2014.

Decision Maker and Target Date: **Cabinet, 16 April 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage One public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/182

Option Appraisal Conclusions on Cutteslowe Primary School Foundation Stage Areas

Whether funding should be allocated in the Capital Programme to the reconfiguration or expansion of the Foundation Stage teaching area at Cutteslowe Primary School, Oxford.

Decision Maker and Target Date: **Cabinet, 16 April 2013**

Key Decision: No

Exempt Information: None

Consultations: Option Appraisal completed by Capita Carillion Symonds

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/007

Stage One Public Consultation on Proposed Expansion of St Joseph's Catholic Primary School, Oxford

If no objections are received, a decision is sought on whether to support the Governing Body in its desire to publish a statutory notice in relation to expanding St Joseph's Catholic Primary School to 2 form entry from September 2014.

Decision Maker and Target Date: **Cabinet Member for Education, 22 April 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage One public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/179

Stage One Public Consultation on Proposed Expansion of Wolvercote Primary School, Oxford

If no objections are received, a decision is sought on whether to publish a statutory notice in relation to expanding Wolvercote Primary School to 1.5 form entry from September 2014.

Decision Maker and Target Date: **Cabinet Member for Education, 22 April 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage One public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/181

Proposal to Alter the Lower Range at St Peter's CE(A) Primary School, Cassington

Whether to publish a statutory notice to lower the age range to create an Foundation Stage Unit.

Decision Maker and Target Date: **Cabinet Member for Education, 22 April 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617 Ref: 2012/185

CABINET MEMBER: GROWTH & INFRASTRUCTURE

KEY DECISIONS

NIL

NON-KEY DECISIONS

Oxford City Draft Community Infrastructure Levy (CIL) Consultation Response

To consider response to Oxford City draft Community Infrastructure Levy (CIL) consultation.

Decision Maker and Target Date: **Cabinet, 26 February 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647 Ref: 2012/122
